# **TRAVIS COUNTY ESD #3 BOARD MEETING**

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# January 24, 2022

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NOTICE IS HEREBY GIVEN that the Board of Emergency Services Commissioners of Travis County Emergency Services District No. 3 (TCESD3) will hold a regular meeting at 7:00 p.m. on Monday, January 24, 2022 in the Community Room of TCESD3 Station 302 located at 4111 Barton Creek Blvd., Austin, Travis County, Texas. The subject of and matters to be considered at said meeting include, among other business, the following:

- 1. Call to order.
- 2. Proof of quorum.
- 3. General visitor communications: Receive comments from visitors.
- 4. Action on Statements of appointed Commissioners and administration of Oaths of Office for Commissioners.
- 5. Reconfirm or Reappoint Commissioners Officers positions
- 6. Discussion and action on legal matters and consultation with counsel on same; the District reserves the right to go into Closed Meeting on this item under Subchapter D., Section 551.071, of the Texas Government Code.
- 7. Review and approve the minutes of the December 27, 2021 Regular and Closed meeting of the District.
- 8. Review and approval of the Treasurers' monthly report for December 31, 2021.
- 9. Approve payments over \$2,000 from December 22, 2021 to January 20, 2022.
- 10. Review and approve Investment Officers Reports
- 11. Review Sales Tax Statistics
- 12. Review of Chief's Monthly Status Reports
  - 1. Significant incident runs;
  - 2. Statistics:
  - 3. Special Project Updates
- 13. Other Business:
  - 1. Report on any ESDCC activities. Announcement of the next ESDCC meeting dates.
  - 2. Commissioner Announcements (no action will be taken on any such announcements).
- 14. Announcement of future meeting dates of the Board of ESD 03 Commissioners.
- 15. Adjourn.

Ву:		_ Herb Holloway, E	Business Manage
IOTE: The Board of Emergency Services	Commissioners reserves the right to a	djourn into Closed	Meeting at any tir

during the course of this meeting to discuss any of the agenda items listed above as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), and 551.076 (Deliberations about Security Devices) or other applicable law. Travis County Émergency Services District Number 3 is committed to compliance with the Americans with Disabilities Act. Reasonable modification and equal access to communications will be provided upon request. Please call the District Administrative Office at 288-5534 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may call the statewide Relay Program at 1-800-735-2988 or by dialing '711'. Visitor Communications are regular agenda items at monthly meetings of the Board of Emergency Services Commissioners of Travis County Emergency Services District Number 3. Visitors who wish to speak under Visitor's Communications must sign up before the meeting is called to order. Each person, organization or group wishing to address the Board will be allowed a maximum of three (3) minutes to speak on items on the agenda or other business of the District. Speakers may register in person at the posted location of the meeting, starting 30 minutes prior to the start of the meeting and using the form provided. The speaker will give his/her name, address, organizational affiliation, if any, and indicate the subject he/she intends to address. The Board welcomes citizen comment on any issue, but the Open Meetings Act prohibits any board action on issues not posted on the agenda. The District reserves the right to terminate any presentation by a speaker if it is disruptive of the good conduct of the meeting, or is in violation of law.

The undersigned affirms and states that he posted or caused to be posted a true and correct copy of the fo	oregoing notice at
a place convenient to the public at the Travis County ESD3 Administrative Office, 4111 Barton Creek Boul	evard, Travis
County, Texas, a location within said Travis County Emergency Services District Number 3 at	M. on January
20. 2022	_ ,

Ву:	Herb Holloway, Business Manager

# **Minutes of Travis County Emergency Services District #3**

# **December 27, 2021**

Attached to and incorporated into these minutes is a copy of the official agenda for the December 27, 2021 meeting.

<u>Under Agenda Items 1 & 2</u>: Commissioner President Edd New called the Travis County Emergency Services District #3 (TCESD# 3, the District) Board of Commissioners' regular meeting to order at 7:00 p.m. A quorum was established with Commissioners John Villanacci, Carroll Knight, David Detwiler and Matt Escobedo in attendance.

Fire department personnel present at the meeting included: Chief Wittig and Business Manager Holloway, TCESD#3 Attorney present was Ken Campbell.

<u>Under Agenda Item 3</u>: There were no Visitors comments.

<u>Under Agenda Item 4</u>: At 7:01 President Edd New closed the Regular Meeting. Per Subchapter D. Sec 551.071 of the Texas Government Code, President Edd New moved that a Closed Meeting would occur for Consultation with the Districts Attorney Ken Campbell, for specific reasons stated in Sec 551.071. All Fire Department personnel and Visitors where asked to leave so that a Closed Meeting could begin. At 7:57 p.m. the Closed Meeting was concluded and the Regular Meeting reconvened.

<u>Under Agenda Item 5</u>: Commissioner Knight moved to approve the November 22, 2021 regular meeting minutes. Commissioner Detwiler seconded the motion, which carried unanimously.

<u>Under Agenda Item 6:</u> The November Treasurers monthly reports were reviewed. Commissioner Escobedo moved to approve. Commissioner Detwiler seconded the motion, which carried unanimously.

<u>Under Agenda Item 7</u>: Checks and distributions over \$2,000 were reviewed for the period of November 18th to December 21, 2021. Commissioner Villanacci moved to approve. Commissioner Knight seconded the motion, which carried unanimously.

Under Agenda Item 8: The Commissioners reviewed and discussed the Sales Tax Status Reports for November.

<u>Under Agenda Item 9</u>: Chief Wittig presented the Monthly Status Report for November.

Under Agenda Item 10: There are no scheduled ESDCC meetings in the near future.

<u>Under Agenda Item 11:</u> It was announced that the next REGULAR Board meetings of TCESD#3 would be held on January 24<sup>th</sup>, February 28<sup>th</sup> and March 28, 2022 at Station 302. It was further announce that a SPECIAL CLOSED meeting under Section 551.071 Consultation with Attorney or Section 551.074 Personnel Matters of the Texas Government Code would be held January 18, 2022.

Under Agenda Item 12: Meeting was adjourned at 8:25 p.m.

NOTICE IS HEREBY GIVEN that the Board of Emergency Services Commissioners of Travis County Emergency Services District No. 3 (TCESD3) will hold a regular meeting at 7:00 p.m. on Monday, December 27, 2021 in the Community Room of TCESD3 Station 302 located at 4111 Barton Creek Blvd., Austin, Travis County, Texas. The subject of and matters to be considered at said meeting include, among other business, the following:

- 1. Call to order.
- 2. Proof of auorum.
- 3. General visitor communications: Receive comments from visitors.
- 4. Discussion and action on legal matters and consultation with counsel on same; the District reserves the right to go into Closed Meeting on this item under Subchapter D., Section 551.071, of the Texas Government Code.
- 5. Review and approve the minutes of the November 22, 2021 Regular and Closed meeting of the District.
- 6. Review and approval of the Treasurers' monthly report for November 30, 2021.
- 7. Approve payments over \$2,000 from November 18th to December 21, 2021.
- 8. Review Sales Tax Statistics
- 9. Review of Chief's Monthly Status Reports
  - 1. Significant incident runs:
  - 2. Statistics:
  - 3. Special Project Updates
- 10. Other Business:
  - 1. Report on any ESDCC activities. Announcement of the next ESDCC meeting dates.
  - 2. Commissioner Announcements (no action will be taken on any such announcements).
- 11. Announcement of future meeting dates of the Board of ESD 03 Commissioners.
- 12. Adjourn.

22, 2021

	By:	Herb Holloway, Bus	ness Manager
during the course of this meeting Section 551.071 (Consultation wi Gifts and Donations), 551.074 (Plaw. Travis County Emergency Section 28.5534 telecommunication devices for the Communications are regular age. Travis County Emergency Servic up before the meeting is called to maximum of three (3) minutes to person at the posted location of the provided. The speaker will give hintends to address. The Board we	to discuss any of the agenda in the Attorney), 551.072 (Deliberatersonnel Matters), and 551.076 ervices District Number 3 is confervices District Number 3 is confervices District Number 3 is conferving and access to communicating for information. Hearing impassed deaf may call the statewide Finda items at monthly meetings are District Number 3. Visitors worder. Each person, organizations are meeting, starting 30 minutes sher name, address, organization and agenda. The District reserves	rves the right to adjourn into Closed Metems listed above as authorized by Texations about Real Property), 551.073 (D 6 (Deliberations about Security Devices mmitted to compliance with the America ons will be provided upon request. Pleatired or speech disabled persons equipped Relay Program at 1-800-735-2988 or by of the Board of Emergency Services C who wish to speak under Visitor's Compation or group wishing to address the Board or other business of the District. Speak is prior to the start of the meeting and unational affiliation, if any, and indicate the my issue, but the Open Meetings Act proside the right to terminate any presentation of law.	tas Government Code, teliberations about teliberations about teliberations about teliberations with Disabilities as call the District teled with or dialing '711'. Visitor commissioners of munications must sign and will be allowed a ters may register in sing the form teliberations and board.
<u> </u>	•	be posted a true and correct copy of the hinistrative Office, 4111 Barton Creek E	0 0

# **Travis County ESD#3** Balance Sheet Prev Year Comparison As of December 31, 2021

	Dec 31, 21	Dec 31, 20	\$ Change
ASSETS	•	•	
Current Assets			
Checking/Savings			
110 · WF ADVISORS - Cash Sweep	336,142.06	68,911.76	267,230.30
100 WF Money Market 8960	4,149,225.98	1,963,356.52	2,185,869.46
102 WF Checking Plus 8760	276,861.22	122,255.37	154,605.85
103 WF RESERVE Savings 7928	793,968.70	792,722.17	1,246.53
104 WF General CDs	1,224,833.64	1,470,007.00	-245,173.36
105 WF RESERVE CDs	735,000.00	735,000.00	0.00
107 WF 2005 & 2013 Bond Debt	12,515.68	12,134.71	380.97
108 TexPool Investment 001	2,913,953.20	2,913,085.70	867.50
109 TexPool RESERVE 002	601,419.72	601,240.61	179.11
115 Petty Cash	145.00	145.00	0.00
Total Checking/Savings	11,044,065.20	8,678,858.84	2,365,206.36
Accounts Receivable			
125 Accounts Receivable	98,535.50	49,018.75	49,516.75
Total Accounts Receivable	98,535.50	49,018.75	49,516.75
Other Current Assets			
Due from Gen. Fund to Debt Serv	-507.00	-507.00	0.00
123 · Sales Tax Receivable	664,368.40	664,368.40	0.00
1021 Texas Compt. Reserve Acct	10,518.97	7,664.84	2,854.13
120 A/R Property Taxes 1yr +	57,673.33	57,673.33	0.00
121 Allowance for Doubtful A/Cs	-9,157.00	-9,157.00	0.00
131 · Prepaid Expenses	198,718.63	198,718.63	0.00
Total Other Current Assets	921,615.33	918,761.20	2,854.13
Total Current Assets	12,064,216.03	9,646,638.79	2,417,577.24
Fixed Assets			
Land and Land Improvements	1,350,661.00	1,350,661.00	0.00
Fire Trucks and Vehicles	4,126,671.47	2,933,732.47	1,192,939.00
Office and Other Equipment	508,223.79	508,223.79	0.00
Buildings	7,004,120.73	6,176,520.97	827,599.76
Accumulated Depreciation	-4,631,428.31	-4,631,428.31	0.00
Total Fixed Assets	8,358,248.68	6,337,709.92	2,020,538.76
TOTAL ASSETS	20,422,464.71	15,984,348.71	4,438,116.00

# **Travis County ESD#3** Balance Sheet Prev Year Comparison As of December 31, 2021

	Dec 31, 21	Dec 31, 20	\$ Change
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Other Current Liabilities			
Accounts Payable - Audit	152,752.02	152,752.02	0.00
Due to Debt Serv. from Gen. Fun	-507.00	-507.00	0.00
200 Deferred Revenue - Prop Tax	51,889.03	51,889.03	0.00
260 Accrued salaries payable	156,518.78	156,518.78	0.00
Total Other Current Liabilities	360,652.83	360,652.83	0.00
Total Current Liabilities	360,652.83	360,652.83	0.00
Long Term Liabilities			
Accrued Vacation Payable	297,604.00	297,604.00	0.00
2013 Limited Bonds	820,000.00	1,130,000.00	-310,000.00
Total Long Term Liabilities	1,117,604.00	1,427,604.00	-310,000.00
Total Liabilities	1,478,256.83	1,788,256.83	-310,000.00
Equity			
Investment in Fixed Assets	7,970,316.64	5,639,777.88	2,330,538.76
Fund Balance - Debt Serv. Fund	10,218.00	10,218.00	0.00
Fund Balance - Unassigned	4,177,599.39	4,177,599.39	0.00
Fund Balance - Assigned	5,893,800.68	5,914,759.11	-20,958.43
Net Revenue	892,273.17	-1,546,262.50	2,438,535.67
Total Equity	18,944,207.88	14,196,091.88	4,748,116.00
TOTAL LIABILITIES & EQUITY	20,422,464.71	15,984,348.71	4,438,116.00

# TCESD # 3 Certificate of Deposit Details

	Mature	2/7/22	8/30/22	3/10/22	3/4/22	5/11/22				\$4,653	
		2yr	8 mnth	1yr	1yr	1yr		-			
SS CD's	Bought	2/5/20		3/10/21	3/4/21	5/11/21					
GENERAL SAVINGS CD's	_	1.65%	0.10% 12/16/21	0.05%	0.05%	0.05%					
GENERA		\$245,007.00	\$244,826.64	\$245,000.00	\$245,000.00	\$245,000.00			\$1,224,833.64	Yearly Return	MPK3 Goldman Sachs CAC0 Citizens Ontonagon MX90 Mizuho Bank REQ0 Safra Bank 7NN7 Washington Trust
	#	MPK3	CAC0	06XW	REQ0	7NN7				>	MPK3 G CACO C CACO NX90 W REQO S 7NN7 W 7NN7 W
	Mature	6/28/22	3/22	/22						\$955	
	Σ	6/2	6/16/22	12/21						\$3	
	Σ	1 yr 6/2	1 yr 6/16	1 yr   12/21/22						6\$	
3S CD's	Bought			12/21/21 1 yr 12/21						69	
E SAVINGS CD's	_	1 yr	1 yr	1 yr						6\$	
RESERVE SAVINGS CD's	_	6/28/21 1 yr	6/16/21 1 yr	12/21/21 1 yr					\$735,000.00	Yearly Return \$9	3DX7 Hingham Savings JM56 UBS Bank ATD5 Beal Bank Plano

	<b>Total Debt Repayment Schedule</b>	ebt Rep	aymen	t Schec	lule												
		Firetr	Firetrucks and Tower	wer	S	Series 2003		A	Series 2005			Series 2013			TOTAL		YEARLY
	Date	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total	
	3/1/2013				- \$	\$ 3,011	\$ 3,011	- \$	\$ 4,100	\$ 4,100	- \$	096′6 \$	096′6 \$	- \$	\$ 17,072	\$ 17,072	
Firetrucks	3/2/2013	75,858	15,124	90,983										75,858	15,124	90,983	
Fire Tower	7/17/2013	24,672	15,244	39,917										24,672	15,244	39,917	
	9/1/2013				165,000	3,011	168,011	65,000	4,100	69,100	20,000	38,975	88,975	280,000	46,086	326,086	\$ 474,058
	3/1/2014								2,800	2,800		38,475	38,475	-	41,275	41,275	
Fire Tower	7/17/2014	25,477	14,440	39,917										25,477	14,440	39,917	
Firetrucks	3/2/2014	79,385	11,597	686'06										79,385	11,597	86'06	
	9/1/2014							70,000	2,800	72,800	195,000	38,475	233,475	265,000	41,275	306,275	478,450
	3/1/2015								1,400	1,400		36,525	36,525	-	37,925	37,925	
Firetrucks	3/2/2015	83,077	7,905	686'06										83,077	206'2	686'06	
Fire Tower	7/17/2015	26,307	13,610	39,917										26,307	13,610	39,917	
	9/1/2015							70,000	1,400	71,400	200,000	36,525	236,525	270,000	37,925	307,925	476,750
	3/1/2016										-	34,525	34,525	-	34,525	34,525	
Firetrucks	3/2/2016	86,940	4,042	90,983										86,940	4,042	686'06	
Fire Tower	6/1/2016	391,799	11,353	403,152										391,799	11,353	403,152	
	9/1/2016										280,000	34,525	314,525	280,000	34,525	314,525	843,185
	3/1/2017										-	31,725	31,725	-	31,725	31,725	
	9/1/2017										280,000	31,725	311,725	280,000	31,725	311,725	343,450
	3/1/2018										-	28,925	28,925	-	28,925	28,925	
	9/1/2018										290,000	28,925	318,925	290,000	28,925	318,925	347,850
	3/1/2019											26,025	26,025	-	26,025	26,025	
	9/1/2019										300,000	26,025	326,025	300,000	26,025	326,025	352,050
	3/1/2020										-	21,525	21,525	-	21,525	21,525	
	9/1/2020										305,000	21,525	326,525	305,000	21,525	326,525	348,050
	3/1/2021										T _	16,950	16,950	-	16,950	16,950	
	9/1/2021										310,000	16,950	326,950	310,000	16,950	326,950	343,900
	3/1/2022										-	12,300	12,300	-	12,300	12,300	
	9/1/2022										320,000	12,300	332,300	320,000	12,300	332,300	344,600
	3/1/2023										-	7,500	7,500	-	7,500	7,500	
	9/1/2023										335,000	7,500	342,500	335,000	7,500	342,500	350,000
	3/1/2024										-	2,475	2,475	-	2,475	2,475	
	9/1/2024										85,000	2,475	••	85,000	2,475	87,475	89,950
	3/1/2025										-	1,200	1,200		1,200	1,200	
	9/1/2025										80,000	1,200	81,200	80,000	1,200	81,200	82,400
	TOTAL	793,515	93,315	886,835	\$ 165,000	\$ 6,023	\$ 6,023 \$ 171,023	\$ 205,000	\$ 16,600	\$ 221,600	\$ 205,000   \$ 16,600   \$ 221,600   \$ 3,030,000	\$ 565,235	\$ 3,595,235	\$ 4,:	\$ 681,173	\$ 4,874,693	\$ 4,874,693

# **Travis County ESD#3** Revenue & Expense Prev Year Comparison December 2021

	Dec 21	Dec 20	\$ Change
Revenue and Expense			
Revenue			
407 INTEREST	966.06	699.46	266.60
410 PROPERTY TAX	658,536.02	580,324.40	78,211.62
415 SALES TAX ALLOCATION	503,694.21	358,075.30	145,618.91
435 FACILITY RENTAL	300.00	0.00	300.00
470 FIRE ACADEMY FEES	4,150.00	8,098.60	-3,948.60
480 DONATIONS	0.00	3,000.00	-3,000.00
490 WORKERS' COMP RECEIPTS	863.14	6,388.00	-5,524.86
493 REIMBURSEMENTS	210,072.81	0.00	210,072.81
Total Revenue	1,378,582.24	956,585.76	421,996.48
Expense			
500 COST OF REVENUE ACQUISITION	13,858.69	22,378.39	-8,519.70
600 EMERGENCY RESPONSE	49,203.33	•	24,394.66
630 CONTINUED EDUCATION	7,773.32	•	4,934.22
640 HUMAN RESOURCES	358,632.40	•	-87,184.21
650 ADMINISTRATION	34,564.14	147,276.17	·
670 PREVENTION/PUBLIC EDUCATION	0.00	4,425.60	-4,425.60
Total Expense	464,031.88	•	
Net Revenue	914,550.36	309,041.22	605,509.14

# **Travis County ESD#3** Revenue & Expense Prev Year Comparison October through December 2021

	Oct - Dec 21	Oct - Dec 20	\$ Change
Revenue and Expense			
Revenue			
407 INTEREST	2,417.85	2,284.72	133.13
410 PROPERTY TAX	783,257.11	609,273.16	173,983.95
415 SALES TAX ALLOCATION	1,398,494.41	1,022,443.60	376,050.81
435 FACILITY RENTAL	600.00	0.00	600.00
450 BILLING	0.00	906.92	-906.92
470 FIRE ACADEMY FEES	28,928.85	31,297.37	-2,368.52
471 EMT SCHOOL FEES	18,921.75	4,151.10	14,770.65
480 DONATIONS	0.00	3,000.00	-3,000.00
490 WORKERS' COMP RECEIPTS	863.14	6,388.00	-5,524.86
493 REIMBURSEMENTS	210,072.81	0.00	210,072.81
Total Revenue	2,443,555.92	1,679,744.87	763,811.05
Expense			
500 COST OF REVENUE ACQUISITION	45,098.82	37,665.76	7,433.06
600 EMERGENCY RESPONSE	106,116.64	1,518,187.19	-1,412,070.55
630 CONTINUED EDUCATION	26,946.60	18,203.60	8,743.00
		1 216 002 F7	4E 70E 20
640 HUMAN RESOURCES	1,262,697.85	1,216,992.57	45,705.28
640 HUMAN RESOURCES 650 ADMINISTRATION	1,262,697.85 110,422.84	430,532.65	-320,109.81
		, ,	•
650 ADMINISTRATION	110,422.84	430,532.65	-320,109.81

# Travis County ESD#3

# Rev-Exp Budget for the YEAR vs. Actual October through December 2021

	Oct - Dec 21	Budget	\$ Over Budget
Revenue and Expense			
Revenue			
407 INTEREST	2,418	4,998	-2,580
410 PROPERTY TAX	783,257	776,452	6,805
415 SALES TAX ALLOCATION	1,398,494	982,515	415,979
435 FACILITY RENTAL	600	750	-150
450 BILLING	0	0	0
470 FIRE ACADEMY FEES	28,929	18,750	10,179
471 EMT SCHOOL FEES	18,922	20,000	-1,078
480 DONATIONS	0	3,000	-3,000
485 MISCELLANEOUS	0	0	0
490 WORKERS' COMP RECEIPTS	863	0	863
493 REIMBURSEMENTS	210,073	0	210,073
499 SALE OF PROPERTY	0	0	0
Total Income	2,443,556	1,806,465	637,091
Expense			
500 COST OF REVENUE ACQUISITION	45,099	40,955	4,144
600 EMERGENCY RESPONSE	106,117	121,035	-14,918
630 CONTINUED EDUCATION	26,947	73,485	-46,538
640 HUMAN RESOURCES	1,262,698	1,224,519	38,179
650 ADMINISTRATION	110,423	116,673	-6,250
670 PREVENTION/PUBLIC EDUCATION	0	0	0
685 MACKEY FIELD	0	0	0
Total Expense	1,551,284	1,576,667	-25,383
Revenue	892,272	229,798	662,474

# Travis County ESD#3 Profit & Loss

October through December 2021

October through December 2021	
	Oct - Dec 21
Revenue and Expense	
Revenue	
407 INTEREST	2,417.85
410 PROPERTY TAX	
4101 Prop Tax Current	777,980.27
4102 Prop Tax Prior	5,276.84
Total 410 PROPERTY TAX	783,257.11
415 SALES TAX ALLOCATION	1,398,494.41
435 FACILITY RENTAL	
4351 BC Room Rental	600.00
Total 435 FACILITY RENTAL	600.00
470 FIRE ACADEMY FEES	28,928.85
471 EMT SCHOOL FEES	
4736 - EMT Academy 25	18,921.75
Total 471 EMT SCHOOL FEES	18,921.75
490 WORKERS' COMP RECEIPTS	863.14
493 REIMBURSEMENTS	
4934 TIFMAS	210,072.81
Total 493 REIMBURSEMENTS	210,072.81
Total Revenue	2,443,555.92
Expense	
500 COST OF REVENUE ACQUISITION	
501 Prop Tax Coll & Val fees	14,128.94
502 Sales Tax Collection Costs	30,969.88
Total 500 COST OF REVENUE ACQUISITION	45,098.82
600 EMERGENCY RESPONSE	
602 Pagers	48.00
603 Dispatch & Communications	37,796.78
604 Fuel	5,733.36
605 SCBA Maintenance	2,580.66
606 Vehicle Maint & Repairs	12,807.15
608 Vehicle Supplies	26,878.45
609 Uniforms & Protective Gear	13,954.47
611 Supplies - EMS	27.77
613 Auto Insurance	6,290.00
Total 600 EMERGENCY RESPONSE	106,116.64
630 CONTINUED EDUCATION	
631 Training - EMS	7,670.14
632 Training - Fire & Rescue	2,360.77
633 Seminars & Conferences	2,795.31
00 4 E' A I	
634 Fire Academy	7,588.77

# Travis County ESD#3 Profit & Loss

October through December 2021

	Oct - Dec 21
635 EMT Certification School	
635 / 11 EMT-B Cert	824.48
635 EMT Certification School - Other	5,707.13
Total 635 EMT Certification School	6,531.61
Total 630 CONTINUED EDUCATION	26,946.60
640 HUMAN RESOURCES	
641 Benefits & Payroll Tax	293,911.23
642 Payroll	965,068.21
644 Certifications	3,718.41
Total 640 HUMAN RESOURCES	1,262,697.85
650 ADMINISTRATION	
651 Building Maint.	49,228.37
652 Office Supplies	2,994.37
653 Station Supplies	1,620.84
654 Bank Fees	
6543 Bank Error	8,455.00
654 Bank Fees - Other	2,974.35
Total 654 Bank Fees	11,429.35
655 Dues & Subscriptions	1,741.13
656 Information Technology	3,694.57
657 Postage & Handling	253.60
658 Property & Liability Insura	9,681.00
659 Professional Services	11,160.00
660 Public Notices/Articles	528.00
661 Telephone	122.91
662 Utilities	17,968.70
Total 650 ADMINISTRATION	110,422.84
Total Expense	1,551,282.75
Net Revenue	892,273.17

# TRAVIS COUNTY ESD #3 PROPERTY TAX REVENUE COLLECTION COMPARISON

		FISCAL YEA	R ENDING			
	202	21	200	22	Compared to prior year	
	For all prior to 2020 taxes	For Prior 2021	For all prior to 2020 taxes	For Current 2021- 2022	Month \$	
OCT	\$327	\$1,733	\$3,998	\$15,762	\$14,029	810%
NOV	\$209	\$34,489	\$1,635	\$122,116	\$87,627	254%
DEC	\$2,414	\$1,050,426	\$537	\$1,097,516	\$47,090	4%
JAN	\$1,835	\$1,309,780				
FEB	\$3,569	\$384,411				
MAR	-\$24	\$41,701				
APR	\$887	\$12,810				
MAY	\$44	\$10,631				
JUN	\$1,321	\$1,924				
JUL	\$230	\$11,345				
AUG	\$246	\$2,363				
SEPT	\$2,505	\$1,559	_			
YEAR	\$13,563	\$2,863,172	\$6,170	\$1,235,394	\$ 148,746	
	\$	2,876,735		\$ 1,241,564		

# NET CERTIFIED TAXABLE PROPERTY VALUE UPDATES FROM TCAD

\$2,622,895

2021-22 Tax Levy

		FISCAL YEAR ENDING							
	202	21	20	22	Prior Year \$	Prior Year %			
Rec'd	2,019	2020	2020	<u>2021</u>					
OCT	\$3,504,957,784	\$3,677,674,279	\$3,632,038,704	\$4,035,391,528	\$403,352,824	12%			
NOV	\$3,504,932,084	\$3,642,730,490	\$3,632,038,704	\$4,035,391,528	\$403,352,824	12%			
DEC	\$3,504,709,909	\$3,642,227,358	\$3,632,038,704	\$4,032,385,975	\$400,347,271	11%			
JAN	\$3,504,707,210	\$3,640,341,318			\$0	0%			
FEB	\$3,502,332,421	\$3,639,896,787			\$0	0%			
MAR	\$3,501,738,851	\$3,637,890,212			\$0	0%			
APR	\$3,501,738,851	\$3,637,892,354			\$0	0%			
MAY	\$3,501,738,851	\$3,637,892,354			\$0	0%			
JUN	\$3,501,743,089	\$3,632,542,591			\$0	0%			
JUL	\$3,632,542,591	\$4,015,878,678			\$0	0%			
AUG	\$3,632,542,591	\$4,015,878,678			\$0	0%			
SEPT	\$3,504,957,784	\$3,677,674,279			\$0	0%			

2018-2019 Tax Levy on 6,028 Parcels is \$3,281,236,467 at a tax rate of .0975 2019-2020 Tax Levy on 6,025 Parcels is \$3,504,957,784 at a tax rate of .0800 2020-2021 Tax Levy on 6,069 Parcels is \$3,677,674,279 at a tax rate of .0790 2021-2022 Tax Levy on 6,056 Parcels is \$4,032,385,975 at a tax rate of .0650 \$2,621,050

# Checks over \$2,000 for the period of December 22, 2021 to January 20, 2022

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
12/22/2022	draft	Purchase CD	Beal Bank Plano	\$245,000.00
12/22/2022	draft	Purchase CD	Citizens Bank	\$244,826.64
12/27/2021	draft	Wells Fargo Bank	Transfer to cover additional November expenses	\$150,000.00
12/27/2021	17441	Delta Industrial Services	Three (3) Thermal Imaging Cameras	\$17,235.00
12/28/2021	draft	COSTCO - Visa	Numerous charges	\$15,545.78
12/29/2021	draft	Paychex	Employee 457 Contribution	\$13,222.69
12/29/2021	draft	Paychex	Employer 401 Matching	\$16,481.87
12/29/2021	draft	Paychex	Net Payroll	\$89,893.88
12/29/2021	draft	Paychex	Employment Taxes	\$33,900.21
1/6/2022	draft	Wells Fargo	Transfer to Bond Debt Fund Reserve - Sept 22 P&I	\$332,300.00
1/10/2022	draft	Wells Fargo Bank	Transfer to cover December operations	\$350,000.00
1/11/2022	draft	Paychex	Employee 457 Contribution	\$14,950.53
1/11/2022	draft	Paychex	Employer 401 Matching	\$18,479.55
1/11/2022	draft	Paychex	Net Payroll	\$92,842.08
1/11/2022	draft	Paychex	Employment Taxes	\$37,663.98
1/18/2022	draft	Wells Fargo - VISA card	Numerous charges	\$4,263.90
1/19/2022	17452	Bielstein IT	Replace Internet Tower Transmitters and Reciever	\$5,991.49
1/19/2022	17465	Lance Fire Truck Repairs	Repairs on Engine	\$22,882.22
1/19/2022	17471	St. Davids	Drug Testing on Firefighters and Academy	\$2,443.20
1/19/2022	17472	<b>Texas Association of Counties</b>	Health Insurance	\$39,676.04
1/19/2022	17476	The Harftford	Accident Insurance	\$4,193.67

### TRAVIS COUNTY ESD #3 INVESTMENT REPORT

### December 31, 2021

### 1. INVESTMENT POSITION

The District's Investments continue to be consistent with the Investment Policy of seeking safety of capital, liquidity, and return on investment. Thus, as of December 31, 2021, all funds were invested in either, Wells Fargo Bank's High Yield Money Market, Bond Debt Service Funds (secured by US Government agency obligations), Certificates of Deposit, Advisor Sweep account or Tex-Pool (The Texas Investment Pool service for Public Funds sponsored by the State Comptroller).

### 2. BOOK AND MARKET VALUES

Because of the nature of the District's Investments, book value and market value are the same for each fund, which had balances as of December 31, 2021 as follows (with the current rate of interest shown in parentheses):

Wells Fargo Advisor Sweep	\$ 336,142	(0.02%)
Wells Fargo MM	4,149,226	(0.16%)
Wells Fargo Reserve	793,969	(0.16%)
Wells Fargo General CDs	1,224,834	(0.38%)
Wells Fargo Reserve CDs	735,000	(0.13%)
2005/2013 Bond Debt Service	12,516	(0.16%)
Tex-Pool General Fund	2,913,953	(0.03%)
Tex-Pool Reserve	<u>601,420</u>	(0.03%)
Grand Total	\$ <u>10,767,060</u>	

# 3. MATURITY DATES

All of the District's Investments are available for immediate withdrawal, except for the Bond Debt Service Funds which are set aside for payment on the respective Bonds and cannot be withdrawn by the District.

### 4. WELLS FARGO INVESTMENT ACCOUNTS

As of December 31, 2021 Wells Fargo held \$5,339,661 of total deposits of which FDIC insurance covered \$500,000 of those deposits. Deposits requiring collateral totaled \$5,568,711. As of December 31, 2021 BNY Mellon Bank held \$4,839,661 in fair market value FNMA and FNMS Notes in the Districts behalf for Wells Fargo Bank. Thus, the District is UNDER collateralized in the amount of \$229,050.

### 5. POOLED INVESTMENTS (Tex-Pool)

Tex-Pool is managed by Federated Investors which seeks to maintain a "net asset value" of \$1 per unit. Current balances as of December 31, 2021 in each respective accounts are \$2,913,953 and \$601,420 with an effective interest rate of .03%.

Carroll D. Knight Investment Officer

# Oak Hill Fire Department Travis County Emergency Services District #3

Station 301 Circle Drive 9211 Circle Drive Austin, Texas 78736 512-288-5576 Fax 512-288-5903



Station 302
Barton Creek
4111 Barton Creek
Austin, Texas 78735
Admin 512-288-5534
Fax 512-288-5844

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# **January 2022 Sales Tax Summary**

The January allocation reflects sales made during the month of **November**.

Our January sales tax allocation was \$475,924. This was up 36.6% (+\$127,560) compared to January 2021 and up 36.8% (+\$497,258) for the fiscal year to date. This was our highest January monthly allocation.

The out of state marketplace "Single Local Tax Rate" allocation was \$5,909.

Our top 10 large companies accounted for 57.1% (+\$281,542), our top 30 large companies accounted for 72.1% (+\$341,969), and our top 100 large companies accounted for 86.8% (+\$407,700) of our total fiscal year collections.

We continued to see strong performance in the lodging and retail industry segments.

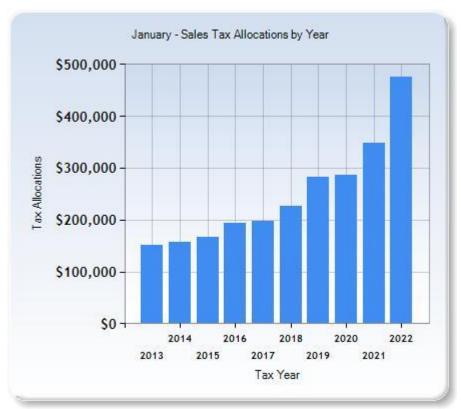


Chart Source: Municipal Advisory Council of Texas (mactexas.com)

# SALES TAX SNAPSHOT Travis Co Esd 3

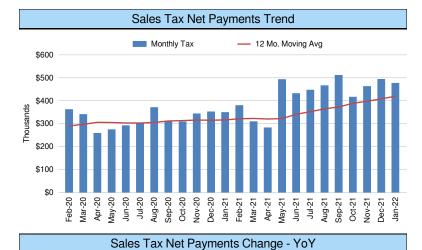
### Jan-22

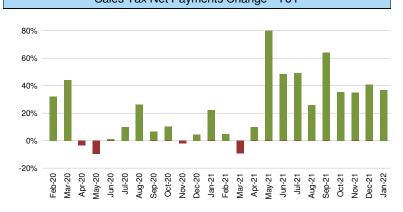
### Sales Tax Net Payments

FY Mo.	FY2021	FY2022	YoY % Change
Oct	\$ 307,394	\$ 415,501	35.2%
Nov	\$ 343,019	\$ 462,365	34.8%
Dec	\$ 350,770	\$ 493,015	40.6%
Jan	\$ 348,364	\$ 475,924	36.6%
Feb	\$ 378,720		
Mar	\$ 308,329		
Apr	\$ 281,826		
May	\$ 492,495		
Jun	\$ 431,322		
Jul	\$ 446,388		
Aug	\$ 465,749		
Sep	\$ 510,564		
FYTD	\$ 1,349,548	\$ 1,846,806	36.8%
FY Total	\$ 4,664,941		

## Top 10 Taxpayers

		ı	FYTD	
Rank	Company	Col	lections	% Total
1	OMNI BARTON CREEK, INC.			
2	MCCOY CORPORATION			
3	AMAZON.COM SERVICES INC (MARKET	PLAC	E)	
4	AUSTIN READY-MIX, LLC			
5	AMAZON FULFILLMENT SERVICES INC			
6	FP LEGACY LANDSCAPING LLC			
7	BAREFOOT MOSQUITO AND PEST CON	NTRO	_ INC	
8	CENTEX MATERIALS LLC			
9	TOP CHOICE LAWN CARE, LLC			
10	APPLE INC.			
Top 10	Companies	\$	1,075,885	57.1%
3951	Other Large Companies	\$	766,778	40.7%
	Small Companies/Other	\$	35,191	1.9%
	Single Local Tax Rate (SLT)	\$	5,909	0.3%
	Total	\$	1,883,763	100.0%





Industry Segment Collections Trend - YoY % Chg										
SEGMENT	Aug	Sep	Oct	Nov	Dec	Jan				
Lodging, Food Svcs	38.7%	277.6%	36.2%	42.2%	81.6%	34.4%				
Retail Trade	40.0%	26.7%	30.3%	32.1%	38.2%	48.9%				
Manufacturing	-9.1%	7.3%	33.4%	52.9%	-1.9%	-2.7%				
Admin, Support, Waste Mgmt	37.6%	62.0%	44.6%	21.0%	38.0%	48.8%				
Wholesale Trade	76.8%	18.0%	8.5%	82.9%	37.4%	49.7%				
All Others	2.9%	-6.8%	38.6%	19.0%	10.5%	27.5%				
Total Collections	25.4%	64.8%	34.6%	34.8%	40.7%	36.5%				

## Sales Tax Collections by Industry Segment



Data Source: Texas Comptroller of Public Accounts



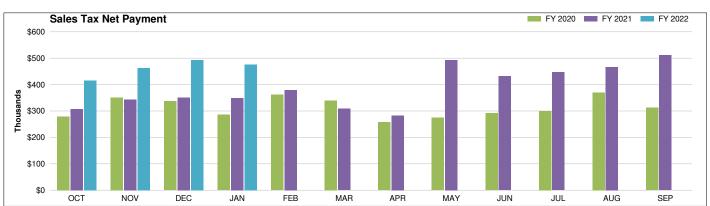
# **Travis Co Esd 3 - Sales Tax Net Payment Trend**

	FISCAL YEAR									
		2018		2019		2020		2021		2022
Oct	\$	179,651	\$	254,653	\$	279,300	\$	307,394	\$	415,501
Nov	\$	221,642	\$	268,666	\$	350,192	\$	343,019	\$	462,365
Dec	\$	248,386	\$	282,643	\$	336,160	\$	350,770	\$	493,015
Jan	\$	226,506	\$	283,418	\$	285,523	\$	348,364	\$	475,924
Feb	\$	226,072	\$	273,685	\$	361,184	\$	378,720		
Mar	\$	197,206	\$	236,128	\$	340,129	\$	308,329		
Apr	\$	219,385	\$	266,086	\$	256,978	\$	281,826		
May	\$	261,412	\$	302,117	\$	273,688	\$	492,495		
Jun	\$	237,487	\$	288,481	\$	291,021	\$	431,322		
Jul	\$	238,987	\$	272,600	\$	299,648	\$	446,388		
Aug	\$	262,553	\$	293,513	\$	370,269	\$	465,749		
Sep	\$	237,144	\$	292,962	\$	311,596	\$	510,564		·
YEAR	\$	2,756,433	\$	3,314,952	\$	3,755,688	\$	4,664,941	\$	1,846,806

20.3%

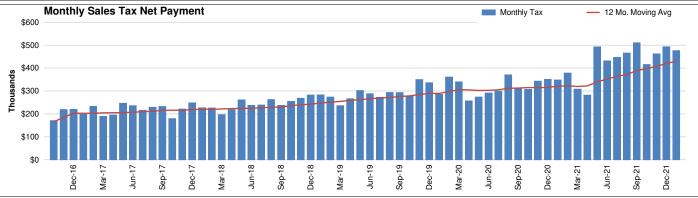
13.3%

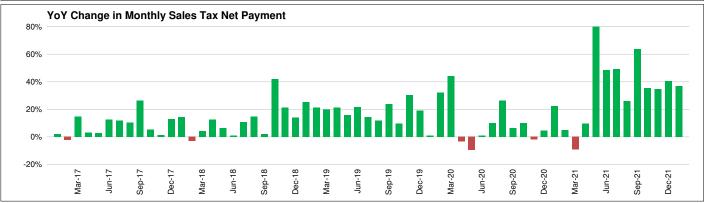
Change: FY '22/'21									
Мо	nth		Year-to	o-Date					
\$	%		\$	YTD %					
\$ 108,106	35.2%	\$	108,106	35.2%					
\$ 119,347	34.8%	\$	227,453	35.0%					
\$ 142,245	40.6%	\$	369,698	36.9%					
\$ 127,560	36.6%	\$	497,258	36.8%					



na

24.2%





**YoY Change** 

# Travis Co Esd 3 SALES TAX PAYMENT DETAIL

Jan-22

Fiscal Year: Oct-Sep

			Chg. \$	Prior	Current	Chg. \$
COLLECTIONS	Jan-21	Jan-22	Chg. %	FYTD	FYTD	Chg. %
Current Period	345,741	458,433	112,692 32.6%	1,350,682	1,801,265	450,583 33.4%
Prior Period	5,843	9,191	3,348 57.3%	9,326	36,922	27,596 295.9%
Future Period	285	10,169	9,884 3467.4%	8,013	13,039	5,026 62.7%
Audit	133	1,209	1,077 811.3%	(1,535)	11,415	12,950 -843.4%
Unidentified	69	358	289 421.7%	172	1,254	1,083 630.7%
Single Local Tax Rate	3,351	5,909	2,558 76.3%	11,207	19,867	8,660 77.3%
TOTAL	355,421	485,269	129,848 36.5%	1,377,864	1,883,763	505,899 36.7%
Service Fee	(7,108)	(9,705)	(2,597) 36.5%	(27,557)	(37,675)	(10,118) 36.7%
Current Retained	(6,966)	(9,511)	(2,545) 36.5%	(27,006)	(36,922)	(9,916) 36.7%
Prior Retained	7,018	9,872	2,854 40.7%	26,247	37,640	11,393 43.4%
NET PAYMENT	348,364	475,924	127,560 36.6%	1,349,548	1,846,806	497,258 36.8%

# **Travis Co Esd 3 TOP 30 COMPANIES RANK and CHANGE SUMMARY** Jan-22

Fiscal Year: Oct-Sep

Rank*	Company	NAICS Key	Prior Fiscal YTD Sales Tax Collections	Current Fiscal YTD Sales Tax Collections	Change \$	Change %	Current Fiscal YTD % Total Collections
1	OMNI BARTON CREEK, INC.	22					
2	MCCOY CORPORATION	9					
3	AMAZON.COM SERVICES INC (MARKETPLACE)	9					
4	AUSTIN READY-MIX, LLC	5					
5	AMAZON FULFILLMENT SERVICES INC	8					
6	FP LEGACY LANDSCAPING LLC	25					
7	BAREFOOT MOSQUITO AND PEST CONTROL INC	18					
8	CENTEX MATERIALS LLC	5					
9	TOP CHOICE LAWN CARE, LLC	18					
10	APPLE INC.	5					
	TOP 10 LARGE** COMPANIES		794,343	1,075,885	281,542	35.4%	57.1%
11	A. M. PETROLEUM, INC.	9					
12	SKY MARKETING CORPORATION	8					
13	GROVE LANDSCAPES LLC	18					
14	J MAASS INC	4					
15	ASAP STONE AND LANDSCAPE SUPPLY LLC.	9					
16	COPPER ROCK NURSERY, LLC	9					
17	AUSTIN EAGLE MANAGEMENT SERVICES, LTD.	16					
18	YARDDOC LLC	18					
19	CSS-CABINET SERVICE SOLUTIONS LLC	4					
20	TIME WARNER CABLE TEXAS LLC	12					
21	GAS PUMPERS, LTD.	22					
22	PATRICIA R DABNEY	16					
23	NEW CINGULAR WIRELESS PCS, LLC	12					
24	EBAY INC.	25					
25	CITY ELECTRIC SUPPLY COMPANY	17					
26	MOM'S CONVENIENCE STORE INC.	9					
27	CITY OF AUSTIN	24					
28	VIVERO GROWERS LLC	1					
29	PRASLA ENTERPRISE, A TEXAS FOR PROFIT CORPORA	<b>A</b> 9					
30	SIGNS WEST, INC.	5					
	TOP 30 LARGE COMPANIES		1,015,673	1,357,642	341,969	33.7%	72.1%
	TOP 100 LARGE COMPANIES		1,226,843	1,634,544	407,700	33.2%	86.8%
	3,860 OTHER LARGE COMPANIES		133,695	208,120	74,425	55.7%	11.0%
	SMALL COMPANIES & OTHER		14,958	35,191	20,232	135.3%	1.9%
	SINGLE LOCAL TAX RATE COLLECTIONS (SLT)		2,368	5,909	3,541	149.6%	0.3%
	TOTAL COLLECTIONS		1,377,864	1,883,763	505,899	36.7%	100.0%
-	STATE COMPTROLLER FEES		28,316	36,957	8,641	30.5%	2.0%
	NET PAYMENTS		1,349,548	1,846,806	497,258	36.8%	98.0%

<sup>\*</sup> Ranked by Total of Last Fiscal Year + Current Fiscal YTD \*\* Businesses whose detailed sales tax data is available

# Travis Co Esd 3 INDUSTRY SEGMENT RANK & CHANGE

Jan-22

Fiscal Year: Oct-Sep

INDUSTRY SEGMENT*	% Total	Prior Fiscal YTD	Current Fiscal YTD	Change		
	Collections	Sales Tax Collections	Sales Tax Collections	\$	%	
Lodging, Food Svcs	28.1%	346,761	517,993	171,232	49.4%	
Retail Trade	26.1%	348,940	480,402	131,462	37.7%	
Manufacturing	9.2%	146,737	169,757	23,020	15.7%	
Admin, Support, Waste Mgmt	10.2%	137,283	188,188	50,905	37.1%	
Wholesale Trade	6.3%	80,100	115,601	35,501	44.3%	
Top 5	79.9%	1,059,822	1,471,941	412,119	38.9%	
Unidentified	5.2%	70,313	95,867	25,554	36.3%	
Construction	3.4%	35,545	61,948	26,403	74.3%	
Prof, Scientific, Tech Svcs	2.3%	43,806	42,409	(1,396)	-3.2%	
Telecom	2.1%	47,459	38,986	(8,473)	-17.9%	
Other Services	1.9%	28,735	35,642	6,907	24.0%	
Recreation, Arts, Entmt	1.0%	9,733	19,001	9,268	95.2%	
Ag, Forestry, Fishing, Hunting	0.6%	10,027	10,877	850	8.5%	
Information excl. Telecom	0.9%	9,008	16,405	7,397	82.1%	
Company, Enterprise Mgmt	0.7%	9,897	13,161	3,263	33.0%	
Public Admin	0.6%	10,317	10,231	(86)	-0.8%	
Utilities	0.4%	7,039	7,286	247	3.5%	
Transportation, Warehousing	0.4%	8,538	6,948	(1,590)	-18.6%	
Real Estate, Rental, Leasing	0.3%	7,050	5,928	(1,122)	-15.9%	
Education Services	0.2%	1,553	3,036	1,482	95.4%	
Financial, Insurance	0.1%	1,176	2,744	1,568	133.4%	
Mining, Oil/Gas Extr	0.0%	485	179	(306)	-63.0%	
Health Care, Social Assistance	0.0%	35	74	38	108.1%	
All Other	20.1%	300,716	370,722	70,006	23.3%	
TOTAL COLLECTIONS	100.0%	1,360,538	1,842,663	482,125	35.4%	

	% Change from same month Prior Year					
INDUSTRY SEGMENT	Aug	Sep	Oct	Nov	Dec	Jan
Lodging, Food Svcs	38.7%	277.6%	36.2%	42.2%	81.6%	34.4%
Retail Trade	40.0%	26.7%	30.3%	32.1%	38.2%	48.9%
Manufacturing	-9.1%	7.3%	33.4%	52.9%	-1.9%	-2.7%
Admin, Support, Waste Mgmt	37.6%	62.0%	44.6%	21.0%	38.0%	48.8%
Wholesale Trade	76.8%	18.0%	8.5%	82.9%	37.4%	49.7%
All Others	2.9%	-6.8%	38.6%	19.0%	10.5%	27.5%
TOTAL COLLECTIONS	26.1%	63.9%	34.2%	34.3%	38.8%	34.3%

<sup>\*</sup> Ranked by Current + Prior YTD Collections

Data Source: Texas Comptroller of Public Accounts

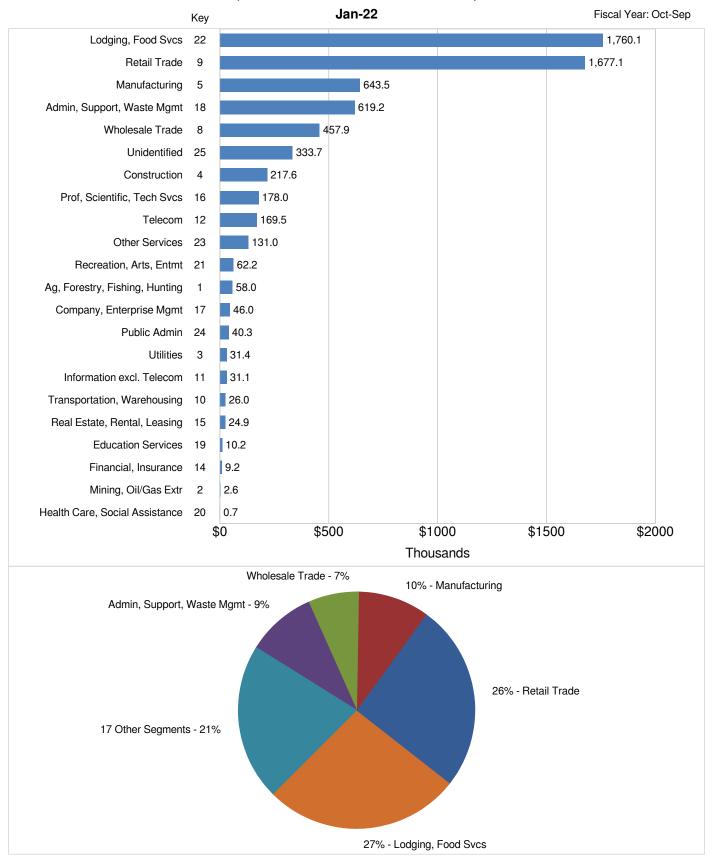
Analysis: HdL Companies



### **Travis Co Esd 3**

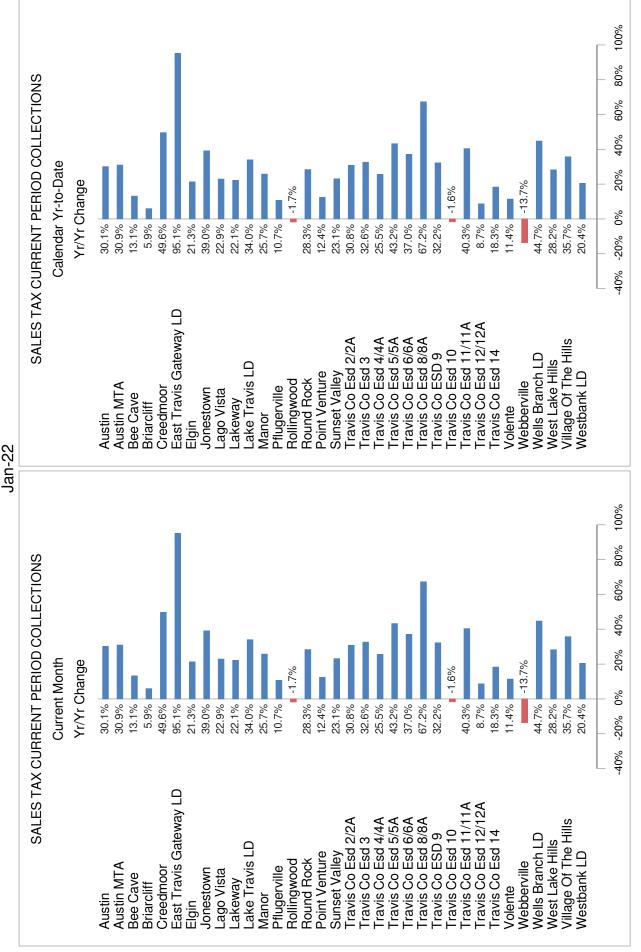
### **INDUSTRY SEGMENT SALES TAX RANK & DISTRIBUTION**

(Prior Fiscal Year + Current Fiscal Year-to-Date)



Data Source: Texas Comptroller of Public Accounts © 2022 All Rights Reserved Hdl Companies

# SALES TAX TREND TRAVIS COUNTY



# **NAICS KEY**

Code	Industry Segment
1	Ag, Forestry, Fishing, Hunting
2	Mining, Oil/Gas Extr
3	Utilities
4	Construction
5	Manufacturing
6	Included in Key No. 5
7	Included in Key No. 5
8	Wholesale Trade
9	Retail Trade
10	Transportation, Warehousing
11	Information excl. Telecom
12	Telecom
13	Included in Key No. 11
14	Financial, Insurance
15	Real Estate, Rental, Leasing
16	Prof, Scientific, Tech Svcs
17	Company, Enterprise Mgmt
18	Admin, Support, Waste Mgmt
19	Education Services
20	Health Care, Social Assistance
21	Recreation, Arts, Entmt
22	Lodging, Food Svcs
23	Other Services
24	Public Admin
25	Unidentified

# **Oak Hill Fire Department Travis County Emergency Services District #3**

Station 301 **Circle Drive** 9211 Circle Drive Austin, Texas 78736 512-288-5576 Fax 512-288-5903



Station 302 **Barton Creek** 4111 Barton Creek Austin, Texas 78735 Admin 512-288-5534 Fax 512-288-5844

# **December 2021 Chief's Report**

# Significant Events

December 2 (C) - Structure Fire - AutoAid Given (CE-Bar) - 1401 N Cuernavaca Drive [QNT302] Q302 was called out for a reported box alarm in ESD10. Arrived on the scene as third apparatus and second truck and assumed outside truck. Walked up to command and was given instructions to soften the house and check utilities. Power was turned off and Q302 crews moved to the Charlie division and checked the doors. Found a small campfire in the back and coordinated ventilation with crews inside and on Alpha side. Q302 was then asked to gather equipment and help remove water on the first floor. After water removal, Q302 was cleared from the scene by command.

[BAT302] Battalion 302 was dispatched to a structure fire at 1401 N. Cuernavaca Dr. in TCESD #10. The incident was originally dispatched as a traffic accident for E1001 and Q603. Prior to my arrival, E1001 announced a large two story structure with a fully involved garage. E1001 knocked the fire down with a blitz attack from the alpha side while Q603 split their crew to help with tagging a hydrant, completing a 360, and starting a primary search. Q603 announced that two in-two out had been established.

BAT302 arrived on scene with Q302, E901, E601, and BAT901 close behind. On arrival, BAT302 assumed Cuernavaca command and had a face to face update with Q603. I assigned E601 to RIC, E901 as Backup, Q302 to outside truck/division, Q603 as inside truck/division. E32 and CM1003 arrived on scene. I asked E32 to ensure water supply and CM1003 to be the Safety Officer. After it was determined that the fire did not extend to the second floor and heat signatures were below 200 degrees Fahrenheit, the house was ventilated. BAT302 cleared E32 after they completed their assignment. The benchmarks of primary search complete, utilities are cut-off, and the fire is extinguished were announced on the radio. TCSO informed me of a possible patient. Medic 9 assessed the patient and obtained the patient refusal. BAT302 requested the Travis County Fire Marshal's Office to be dispatched for an investigation. The garage was cold and wet prior to demob and debrief. All units cleared except CM1003 and E1001. CM1003 was left in command.

# Aid Responses

Austin Manchaca - TCESD #5 Lake Travis FR - TCESD #6 Pedernales – TCESD #8 Westlake - TCESD #9 CE-Bar - TCESD #10 North Hays County Total

December			
Received	Given To		
10	17		
0	0		
1	2		
0	0		
5	3		
1	3		
0	0		
17	25		

2021			
Received	Given To		
133	290		
0	0		
15	18		
0	9		
35	29		
4	6		
0	3		
187	355		

# Operations & Training

Unscheduled OT hours
Sick and Vacation hours taken
Part Time hours
Injuries
Injuries lost time hours
Physical Activity
Volunteer Hours Contributed
Training: Contact Classes Delivered

Staff Turnover

FF Hunn, March 2021 (moved out of state; spouse accepted new job)

Training: Contact Hours Delivered

December	2021
648	7,065
1,050	9,115
145	642
0	0
0	0
88	1,308
40	924
369	5,556
936	14,827
0	1

# **Special Projects Status**

- The recent COVID surge has affected our department much more than at any other time. Our staffing numbers remain strained, but are slightly improving (as of the writing of this report). We will continue to monitor and advise on any adjustments that might need to be made in the event of a worsening staffing situation.
- We recently responded to a medical incident that turned into a hazardous materials
  incident as it was determined to be a chemically assisted suicide. A chemical mixture
  was made in the vehicle with the patient, which caused our crews to implement extra
  personal protection strategies to be able to access the patient. Our crews relied on
  their knowledge and training to handle the situation effectively while protecting
  themselves and other responding agencies from any personal harm.
- The "Tellus" project that will allow the computer aided dispatch (CAD) systems from Austin/Travis County and multiple Williamson County agencies to monitor incidents and apparatus to automatically send aid across jurisdictions is anticipating a go live date in mid-February. While this project doesn't impact our daily operations, it does help prepare us to implement this same concept with Hays County in the future.

